



Code of Conduct for Coaches, Officials and Team Managers

The Sports Partnership Herefordshire and Worcestershire advocates the following conduct of good ethical practice in sport.

- Be an excellent role model displaying high standards of behaviour and appearance
- Treat all young people equally, and with respect and dignity
- Put the welfare of each young person first - before winning or achieving goals
- Work in an open environment, being visible and identifiable as the coach
- Give enthusiastic and constructive feedback
- Encourage participants to speak openly
- Build balanced relationships based on mutual trust which empowers children to share in the decision making process
- Make sport fun, enjoyable and promote fair play
- Maintain a safe and appropriate distance with performers (performers should not be touched unless NGB guidelines provide allowances). Ask young people and parents/carers for their consent
- Recognise the development needs and capacity of performers
- Ensure equipment and facilities are safe and appropriate to the age and ability of the child
- Involve parents/carers wherever possible, e.g., for the responsibility of their child in the changing rooms. If groups have to be supervised in the changing rooms, always ensure parents/teachers/coaches etc work in pairs

- Ensure that if mixed teams are taken away, they should always be accompanied by a male and female member of staff.
- Secure parental consent in writing to act *in loco parentis*, if the need arises, to give permission for the administration of emergency first aid and / or other medical treatment
- Be aware of any medicines being taken by participants, or existing injuries
- Keep a written record of any injury that occurs, along with details of any treatment given
- Ensure that use of photographic and filming equipment is appropriate and permission of parents/carers has been sought
- Follow all guidelines laid down by the national governing body and the club
- Hold the appropriate and up to date, valid qualifications and technical skills and insurance cover
- Never condone rule violations, rough play or the use of prohibitive substances
- At the outset clarify with performers and parents if necessary what they expect from participants and what they can expect in return.
- Co-operates with other specialists in the best interests of the performer.
- Respect young people's opinions when making decisions about their participation
- Report any concerns that you have in relation to a young person following the reporting procedures of your employing body.
- Arrive at the venue in good time
- Be well prepared
- Show respect to other club coaches and officials at all times
- If you have concerns about another coach / member / official report these immediately to your line manager

Dress Code

Coaches are expected to dress in a manner that is appropriate to the function in which they are engaged. Personal hygiene should be of utmost importance.

Coaches should arrive at the session fresh, clean with attention given to facial hair, appropriate minimal make up and minimal perfume and aftershave. Jewellery should be removed when coaching.